



**MEDARAMETLA ANJAMMA MASTAN RAO
COLLEGE OF PHARMACY**

Kesampalli (Village), Narasimpet, Palnada (District), Andhra Pradesh -522601

(Approved by AICTE, PCI, New Delhi & Permanently Affiliated to Acharya Nagarjuna University

Recognized by UGC under sec 2(f) & 12(B) & ISO Certified Institution)

Phone: 8448871111, 9949296211 | email: prin@mam@gmail.com | website: www.mamcollegeofpharmacy.ac.in

WOMEN'S GRIEVANCE & REDRESSAL CELL

DATE: 06.08.2022

CIRCULAR

It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 08.08.2022 At 2.00pm in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

1. Discuss roles and responsibilities of the committee.
2. To pertain various aspects related to women empowerment.
3. To look grievances lodged by the women of the institute and take necessary action against them

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. Y. Narasimha rao	Professor	Member
4	Mrs. J Nagaraja	Asst. Professor	Member
5	Dr. G. Naveena	Asst. Professor	Member
6	Mr. P Lakshman Rao	Associate Professor	Member
7	Sanivarapu. Radhika	Student	Member
8	Bandarupalli Gowthami	Student	Member
9	Pendyala Anitha	Student	Member



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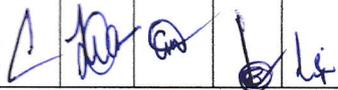
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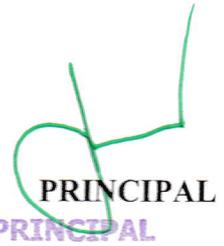
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WOMEN'S GRIEVANCE & REDRESSAL CELL

MINUTES OF MEETING 2021-22

DATE : 10.08.2022

The second meeting of the Women's Grievance & Redressal cell of the college with its constituted members for the academic year 2021-22 started at 1.30 pm on 08.08.2022 under the guidance of Dr M PRASADARAO.

The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Shaik Sirajunnisa	Student	MEMBER
8	Edula Vikrant Reddy	Student	MEMBER
9	Ganta Jaswanth	Student	MEMBER

At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

5. The chairman discussed about the objective and functionality of the cell



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- Providing appropriate working conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work places.
- The Cell shall process all the individual complaints and take immediate suitable action.
- The Cell shall provide assistance for taking preventive steps in the matter of sexual Harassment.

6. Regarding measures to be taken, it was decided to promote measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, safety and security to the girl students should be given priority

7. The committee asked to conduct awareness programs at regular intervals.

8. Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressal is nil.

The meeting ended with vote of thanks to all the members present.

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Re-Constitution WOMEN'S GRIEVANCE & REDRESSAL CELL

DATE : 02.03.2022

This is to inform that as per the norms college management has **Re-Constitution WOMEN'S GRIEVANCE & REDRESSAL CELL**

The following are the cell members has been reformed for **WOMEN'S GRIEVANCE & REDRESSAL CELL** in the college for student to approach regarding any grievances related to women

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
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5	Dr. G. Naveena	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Katravathu Ramji Naik	Student	MEMBER
8	Madduri Sravani	Student	MEMBER
9	Chilaka Mary	Student	MEMBER

ROLES AND RESPONSIBILITIES

- To deal with cases /complaints of sexual annoyance and other type of harassment of the student of the college
- To process all the individual complaints and take suitable action thereon in the manner and mode as per the college norms
- To provide assistance to the students tor taking preventive steps in the matter of gender discrimination and harassment.
- To form/ review the guidelines/ policy for redressal of the grievance as required from time to time, which may be in accordance with those issued by Supreme COurt and Government Agencies.
- To allow students to put up a gnevance in writing to the respective committee in charge.
- To act upon those cases which have been forwarded along with the necessary documents?
- To assure that the grievance has been properly solved in a stipulated time limit provided by



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the cell.

- To furnish the female students, faculty and staff members with knowledge of their legal rights.
- To safeguard the rights of female students, faculty and staff members.
- The provision of opportunities and programs for girls and women to be financially, mentally and emotionally empowered to promote their growth as individuals in their own right.
- To promote a culture of respect and equality for female gender. To provide a platform for listening to complaints and redressal of grievances.
- To incorporate hygiene habits and ensure a healthy atmosphere in and around the college premises.
- To prevent sexual harassment and to promote general well-being of female students, teaching and non teaching female staff of AWEC.
- To ensure personality along with academic development of students.
- To organize various types of training programmes and create awareness about self employment schemes, women's rights and gender equity.

MEETING SCHEDULE:

Committee meets periodically in the academic year and whenever required.

1. The Cell shall meet at least twice every academic year.
2. The Chairperson of the Cell can call for an emergency meeting on receipt of a complaint.

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WOMEN'S GRIEVANCE & REDRESSAL CELL CIRCULAR

DATE: 02.02.2022

It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 04.02.2022 At 2.00pm in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

1. Discuss roles and responsibilities of the committee.
2. To pertain various aspects related to women empowerment.
3. To look grievances lodged by the women of the institute and take necessary action against them

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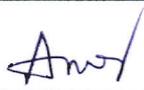
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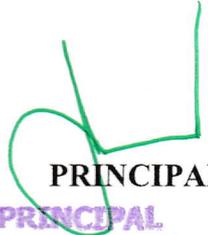
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WOMEN'S GRIEVANCE & REDRESSAL CELL

MINUTES OF MEETING 2021-22

DATE : 07.02.2022

The second meeting of the Women's Grievance & Redressal cell of the college with its constituted members for the academic year 2021-22 started at 1.30 pm on 04.02.2022 under the guidance of Dr MPRASADARAO.

The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Shaik Sirajunnisa	Student	MEMBER
8	Edula Vikrant Reddy	Student	MEMBER
9	Ganta Jaswanth	Student	MEMBER

At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

9. The chairman discussed about the objective and functionality of the cell



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2. Regarding measures to be taken, it was decided to promote measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, safety and security to the girl students should be given priority

3. The committee asked to conduct awareness programs at regular intervals.

4. Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressal is nil.

The meeting ended with vote of thanks to all the members present.

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WOMEN'S GRIEVANCE & REDRESSAL CELL CIRCULAR

DATE: 03.09.2021

It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 08.09.2021 At 02.00 pm in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

1. Discuss roles and responsibilities of the committee.
2. To pertain various aspects related to women empowerment.
3. To look grievances lodged by the women of the institute and take necessary action against them

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
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3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Katravathu Ramji Naik	Student	MEMBER
8	Madduri Sravani	Student	MEMBER
9	Chilaka Mary	Student	MEMBER



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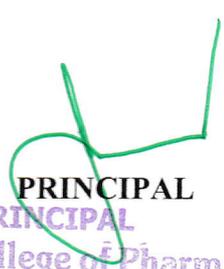
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WOMEN'S GRIEVANCE & REDRESSAL CELL

MINUTES OF MEETING 2021-22

DATE : 09.09.2021

The second meeting of the Women's Grievance & Redressal cell of the college with its constituted members for the academic year 2021-22 started at 1.30 pm on 08.09.2021 under the guidance of Dr M PRASADARAO.

The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Shaik Sirajunnisa	Student	MEMBER
8	Edula Vikrant Reddy	Student	MEMBER
9	Ganta Jaswanth	Student	MEMBER

At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

2. The chairman discussed about the objective and functionality of the cell

- Providing appropriate working conditions in respect of work, leisure, health and hygiene to



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2. Regarding measures to be taken, it was decided to promote measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, safety and security to the girl students should be given priority
3. The committee asked to conduct awareness programs at regular intervals.
4. Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressal is nil.

The meeting ended with vote of thanks to all the members present.

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WOMEN'S GRIEVANCE & REDRESSAL CELL CIRCULAR

DATE: 30.01.2021

It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 01.02.2021 At 02.00 pm in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

4. Discuss roles and responsibilities of the committee.
5. To pertain various aspects related to women empowerment.
6. To look grievances lodged by the women of the institute and take necessary action against them

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
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WOMEN'S GRIEVANCE & REDRESSAL CELL

MINUTES OF MEETING 2021-22

DATE : 03.02.2021

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The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
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At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

6. The chairman discussed about the objective and functionality of the cell

- Providing appropriate working conditions in respect of work, leisure, health and hygiene



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WOMEN'S GRIEVANCE & REDRESSAL CELL

DATE:05.03.2020

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It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 07.03.2020 At 2.00 pm in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

7. Discuss roles and responsibilities of the committee.
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6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Shaik Sirajunnisa	Student	MEMBER
8	Edula Vikrant Reddy	Student	MEMBER
9	Ganta Jaswanth	Student	MEMBER

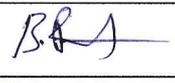
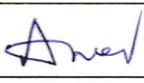


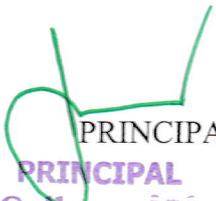
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WOMEN'S GRIEVANCE & REDRESSAL CELL MINUTES OF MEETING 2019-2020

DATE: 10.03.2020

The second meeting of the Women's Grievance & Redressal cell of the college with its constituted members for the academic year 2019-2020 started at 1.30 pm on 07.03.2020 under the guidance of Dr M PRASADA RAO.

The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Bellamkonda Srividya	Student	MEMBER
8	Andugula Sumapriya	Student	MEMBER
9	Yarlagadda Aravind	Student	MEMBER

At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

1. The chairman discussed about the objective and functionality of the cell

- Providing appropriate working conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work places.
- The Cell shall process all the individual complaints and take immediate suitable action.
- The Cell shall provide assistance for taking preventive steps in the matter of sexual Harassment.



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- Providing appropriate working conditions in respect of work, leisure, health and hygiene to further ensure that there is no hostile environment towards women at work places.
- The Cell shall process all the individual complaints and take immediate suitable action.
- The Cell shall provide assistance for taking preventive steps in the matter of sexual Harassment.

2. Regarding measures to be taken, it was decided to promote measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, safety and security to the girl students should be given priority

3. The committee asked to conduct awareness programs at regular intervals.

4. Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressal is nil.

The meeting ended with vote of thanks to all the members present.

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WOMEN'S GRIEVANCE & REDRESSAL CELL

DATE: 08.11.2019

CIRCULAR

It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 12.11.2019 at 2.00 am in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

10. Discuss roles and responsibilities of the committee.
11. To pertain various aspects related to women empowerment.
12. To look grievances lodged by the women of the institute and take necessary action against them

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Bellamkonda Srividya	Student	MEMBER
8	Andugula Sumapriya	Student	MEMBER
9	Yarlagadda Aravind	Student	MEMBER



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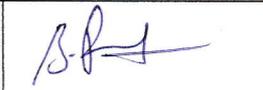
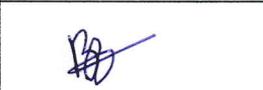
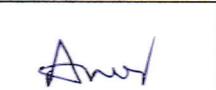
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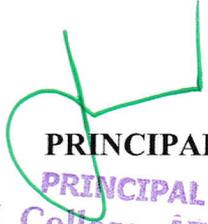
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WOMEN'S GRIEVANCE & REDRESSAL CELL

MINUTES OF MEETING 2018-19

DATE : 13.11.2019

The second meeting of the Women's Grievance & Redressal cell of the college with its constituted members for the academic year 2018-19 started at 1.30 pm on 12.11.2019 under the of Dr M PRASADARAO.

The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Avulamanda Lakshmi Prasanna	Student	MEMBER
8	Chitturi Santhi Swaroopa	Student	MEMBER
9	Govindu Hima Vamsikumar	Student	MEMBER

At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting

Outcomes:

1. The chairman discussed about the objective and functionality of the cell



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2. Regarding measures to be taken, it was decided to promote measures aimed at achieving gender equality, removal of gender bias or discrimination, sexual harassment and other acts of gender based violence in the college, safety and security to the girl students should be given priority
3. The committee asked to conduct awareness programs at regular intervals.
4. Regarding matter of grievance complaint, it was found by the members that not a single grievance has been brought to the notice of the Committee during the session, thus Redressal is nil.

The meeting ended with vote of thanks to all the members present.

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WOMEN'S GRIEVANCE & REDRESSAL CELL

DATE : 08.09.2018

CIRCULAR

It is here to inform to all committee members of "Women's grievance & Redressal cell" that meeting has been scheduled on 11.09.2018 At 2.30 pm in the principal chamber to discuss the following agenda points. The committee members are solicited to make their presence.

Agenda:

13. Discuss roles and responsibilities of the committee.
14. To pertain various aspects related to women empowerment.
15. To look grievances lodged by the women of the institute and take necessary action against them

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	Members
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Avulamanda Lakshmi Prasanna	Student	MEMBER
8	Chitturi Santhi Swaroopa	Student	MEMBER
9	Govindu Hima Vamsikumar	Student	MEMBER



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WOMEN'S GRIEVANCE & REDRESSAL CELL

MINUTES OF MEETING 2017-18

DATE : 12.09.2018

The second meeting of the Women's Grievance & Redressal cell of the college with its constituted members for the academic year 2017-2018 started at 1.30 pm on 11.09.2018 under the of Dr M PRASADARAO.

The following members attended the meeting:

Sl.no	NAME	DESIGNATION	ROLE
1	Prof.Dr. Manchineni Prasada Rao	Principal	Chair person
2	Mrs. S. Rajini	Associate Professor	Coordinator
3	Dr. B Ravi Teja	Asst. Professor	MEMBER
4	Mrs. J Nagaraja	Asst. Professor	MEMBER
5	Mrs. K. Bindu Sree	Associate Professor	MEMBER
6	Mr. P Lakshman Rao	Associate Professor	MEMBER
7	Prathipati Harshavardhan	Student	MEMBER
8	Pitta Vivek Chakravarthi	Student	MEMBER
9	Vittala Sravanthi	Student	MEMBER

At the beginning, the Chairperson welcomed all present and commenced the proceedings. Thereafter, the Chairperson called on the agenda for the meeting



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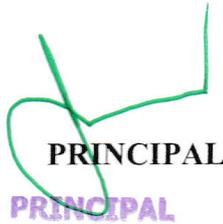
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